

APPENDIX – III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION.

(In accordance with **School Safety Policy, 2016** issued by the NDMA, Manual on Safety and Security of **Children in Schools** Developed by NCPCR and the **National Building Code**)

PART – A

(This part is to be filled-up by the school and to be produced before the District Education Office along-with all supporting documents and certificates in original)

GENERAL INFORMATION

1.	Affiliation Number allotted by CBSE to the school	1631237
2.	Name of the School as per affiliation letter of CBSE	Mount Litera Zee School
3.	Address of the school	Sidhwan Canal Expressway, Near Tibba Bridge, Ludhiana
4.	Standard/Level/Class up to which the school is running	Middle (From Nursery to VIII Class)
5.	Is the name & address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same.	YES
6.	U-DISE code allotted to the school	03090202003
7.	Name and address of the Trust/Society/Company (under section 8) running the school as on date.	Lala Megh Raj Garg Educational Society, D-106, Phase -5, Focal Point, Ludhiana
8.	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9.	Purpose of present application.	Upgradation
10.	Location of school	Outside the municipal limits of District Ludhiana (Punjab)

Dr. Kawr

(Signature of Principal)

Principal

**Mount Litera Zee School Ludhiana
Sidhwan Canal Express Way,
Near Tibba Bridge, Ludhiana.**

Awanjiv Kaur

District Education Officer (S.E.)

Ludhiana.

(Signature of D.E.O.)

/First/Second/Third Secretary (Education)

APPENDIX - III

10.	Has the school obtained Recognition Certificate from the State Government from Class-1 to 8 ?	YES
11.	Number of Recognition Certificate from Class-1 to 8 and date of issue.	L-1/14
12.	Is the school affiliated to any other Board besides CBSE for class X or XII examinations?	NO

INFORMATION REGARDING LAND DETAILS & OWNERSHIP

13.	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14.	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15.	Total area (in square meters) in respect of 12 & 13 above on which the school is situated.	11331 SQ. M.
16.	The land is in the possession of the school/Trust/Society/Company Legally by way of.	Lease Deed
17.	Name of the Owner/Lessee of the land in respect of point 15 above.	Lala Megh Raj Garg Educational Society, Ludhiana
18.	In case the land is in the possession of the Society/School by way of lease as per State Government norms, the period of the lease.	30 Years From 2012 to 2042
19.	Is any public road, canal or thorough-fare, HT line etc., passing through the land in respect of point 14 above?	NO

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20.	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection	30.05.2018
21.	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection	27.03.2018
22.	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection	05.07.2018

D. Kaur

(Signature of Principal)

Principal

Mount Litera Zee School Ludhiana
Sidhwan Canal Express Way,
Ludhiana


Swarnika Kaur

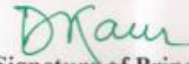
District Education Officer (S.E.)

Ludhiana (Signature of D.E.O.)

/First/Second/Third Secretary (Education)

INFORMATION REGARDING THE STAFF		
23.	Does the school have well defined service rules & conditions for its employees as per prevalent norms of appropriate Government?	YES
24.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25.	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26.	Is the school paying EPF to the teachers and other employees as per the norms of appropriate Government?	YES

(Signature of Manager) 
Manager
Mount Litera Zee School
LUDHIANA.

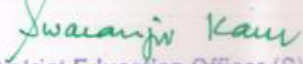

 (Signature of Principal)
Principal
Mount Litera Zee School Ludhiana
Sidhwan Canal Express Way,
Near Tibba Bridge, Ludhiana.

PART - B

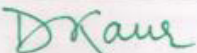
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and **visiting the school**)


Fill No. 201970110 Date of Issuance 19-3-2019

- This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents and certificates & visiting the school and the information has been found correct.
- Is the school recommended for extension/upgradation of affiliation? **YES**


 District Education Officer (S)
 Ludhiana. Signature
 (Name & Stamp of Issuing DEO)
 District Education Officer/Name of District
 First/Second/Third Secretary (Education)/ Name of Embassy

Counter Signature
 (Name, Designation & Stamp)
 District Collector/Deputy Commissioner
 (or his authorized representative*)
 Name of District
 Deputy Chief of Mission/ Ambassador/ Name of Embassy
 (*Not Below the rank of a Group-A Gazetted Officer)


 (Signature of Principal)
Principal
Mount Litera Zee School Ludhiana
Sidhwan Canal Express Way,
Near Tibba Bridge, Ludhiana.


 District Education Officer (S.E.)
 Ludhiana. (Signature of D.E.O.)
 /First/Second/Third Secretary (Education)